

Meeting Title: Pacific Swimming Board of Directors Meeting

Date: April 17, 2024

Attendance:

Board members attending are noted by an 'X' in the table below; board members not present, but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

				Zone Chairs		Zone Reps		Guests		Staff	
Lehla Irwin	X	Kent Yoshiwara									
Verónica Hernández	X	Kelly Schott	X	1N – Bob Hill	X	SR – Lily Struempf		Markus Daene	X	Cindy Rowland	X
Debbi Tucker	X	Phil Grant	X	1S – Tony Daly		JR – Steph Anderson		Mike Piccardo	X	Laurie Benton	X
Kyler Van Swol		Traci Benton		2 – Mark Ryan		2 – Saveta Holunga		Leo Lin		Diana Fetterman	X
Erik Scalise	X	Peter McNamara	X	2 – Chris Lam	X	4 – Bella Pfeiger	X			Annie Stein	X
Asher Green	E	Larry Rice		3 – Kevin Twohey		3 – Joseph Harris				Karen Bair	X
Tyler Long	X	Clint Benton	X	4 – Jim Morefield	X	1N – Paige Griffis	X			Mary Ruddell	E
Zach Silverman				4 – Jerry Rudd		1S – Joyce Lee					
Gracie Goss	X					3 – Alyson McKeon					
Don Heidary	X										
Doug Reed	X										

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
Meeting Called to Order	Meeting was called to order by Lehla Irwin at 7:30 PM		
Conflict of Interest	Meeting opened with the reading of the Conflict of Interest Statement.		
Minutes from Previous Meeting	February 21, 2024 BOD Minutes 1. Correct date in footer	Approved as amended	
Minutes from Previous Executive Committee Meetings	March 20, 2024 Exec Comm Minutes 1. Correct date in footer	Approved as amended Approved the actions of Exec Comm	
Officer's Reports			
Chair	Lehla Irwin – 1. Working on a Facility Cost Survey to gather more information about increasing pool cost. 2. Meet fee increase to athletes has been suggested to help meet host cover facility cost. Suggestion has been sent to AG and SR committees for discussion/recommendation.		
Admin Vice-Chair	Verónica Hernández – 1. All board members who have not yet filled out the poll for the LSC Workshop date, please do so now. (Link shared in chat)		
Vice Chair – Program Operations	Kyler Van Swol – 1.		

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
Vice Chair – Program Development	Eric Scalise – 1.		
Vice Chair - Finance	Debbi Tucker – 1. Draft Statement of Financial Position 2. Membership is still down, but meet revenue is still up 3. 20 of the 25 Team Grants have been distributed. Wait for information from the remaining 5.	Approved	
Age Group Committee	Tyler Long – Posted		
Senior Committee	Asher Green – Posted		
Registration	Laurie Benton – Posted		
Report/Recom - Staff	Cindy Rowland – 1. Transitioning to QuickBooks Online (desktop QuickBooks no longer available) in May and Cindy and Mary are strategizing to make transition as smooth as possible 2. Mary also working with Debbie to update Financial Procedures documents 3. Annie is working on the second round of meet bidding 4. Karen is working on Western Zone All-Stars for this summer and travel arrangements for WZ DEI Camp participants 5. Diana is working up records updates and preparing for Oct event		
Consent Calendar	Consent Calendar presented for approval (including all committee reports and minutes) except: Pulled: Officials, Governance	Approved	
Governance Committee	Jim Morefield – 1. Nominations are still open for ballot at May HOD 2. Nominations for Volunteer of the Year should be sent to Jim Morefield		
Disability, Diversity, Equity, and Inclusion Committee	Kent Yoshiwara – 1.		
Officials Committee	Phil Grant – Posted 1. Welcoming 2 new members to the Officials Committee, Mike Flegel (Z2) and Roger Pflieger (Z4) 2. Thank you to Kendra Folet (Z4) for her many years of service on the committee 3. As of April 1, online Stroke & Turn certification module has clinic and written test consolidated into one. Both required courses take about 2 hours total and can be done at any time. 4. National evaluators can now submit their reports online, so that advancement certifications can be received immediately		

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
	5. Western Zone has selected Mike Davis as the Meet Ref for Summer Sectionals in Novato, hosted by TCA		
Finance	Debbi Tucker – 1.		
Budget	Debbi Tucker – 1. 2024-2028 Quad Budget a. No items Pulled 2. 2024-2025 Budget Notes	Approved to be presented at the HOD	
Old Business			
Old Motions			
New Business	1. AG bringing forward the idea of pre-seeding Far Westerns in order to have a more accurate timeline. a. More discussion to be had to be sure the pros outweigh the cons and that the logistics of how it will be done are worked out. b. Anyone with feedback or questions, please email tlong@pacswim.org		
New Motions	1. 2404BC01 – New Budget Line The Senior Committee moves to create a new budget line item, 52075 Senior Meet Host Incentive, beginning in the 2024-25 fiscal year. 2. 2404BC02 – Quad Budget Approval The Budget Committee approves the 2024-2028 Quad Budget and recommends approval to the BOD.	Approved Approved	
Closing Comments			
Next Meeting	July 17, 2024		
Meeting Adjourned	Meeting Adjourned at 8:20 PM		

Respectfully submitted by,
Verónica Hernández acting as
Secretary - Pacific Swimming Board of Director