



**PACIFIC SWIMMING GENERAL CHAIR REPORT  
SEPTEMBER 2023**

**Action Items Completed:**

- Completed financial documents to be added as a signer for the LSC.
- Added as an authorized person for the LSC investment account.
- Secured/Coordinated USA Swimming Annual Business Meeting in-person attendance for Pacific Swimming.
- Sent invitations to the following for Committee, Committee Chair, and/or Coordinator positions:
  - Finance Committee member: David Benjamin
  - Governance Committee member: Kyler Van Swol
  - Governance Committee member: David Cottom
  - Scheduling Committee & Chair: Annie Stein
- Assigned the following Pacific delegates for the Wester Zone House of Delegate Meeting:
  - Verónica Hernández, Administrative Vice-Chair
  - Erik Scalise, Program Development Vice-Chair
  - Doug Reed, Age Group Coach Representative
  - Jay Rowland, Officials Representative
  - Steph Anderson, Junior Athlete Representative

**Action Items In-Progress / Pending:**

- Motion to the Pacific Swimming Board of Directors to consent and approve the following Committee Chairs and/or Coordinators (per LSC Bylaws):
  - Safe Sport Coordinator: Kelly Schott
  - Diversity, Equity & Inclusion Chair: Kent Yoshiwara
  - Officials Chair: Phil Grant
- LEAP Recertification due October 31, 2023 – the following LSC Evaluation and Achievement Program areas need to be updated and submitted:
  - LSC Representation (percentage of athlete, coach members)
  - Governance Committee (responsibilities)
  - Committee/Task Force Work (initiatives/projects)
  - Staff Performance Review (info)
  - LSC Representation at Events (list)
  - Athlete Development (programs/support)
  - Coach Professional Development
  - Team Business Development (CLBMS)
  - Safe Sport Recognition Program
  - LSC Communication Plan
  - USA Swimming Programming Support (web links)

**Notes/ Other:**

- Reviewed Bylaws, Policies and Procedures, Rules and Regulations to update the LSC organizational chart prior to the LSC Board Orientation and Strategic Planning Meeting and forwarded to Governance Committee.
- Met with Pacific delegates for the USA Swimming Annual House of Delegates meeting to review virtual voting, legislation and elections.